

SAVANNAH INTERNATIONAL ACADEMY

STUDENTS' REPRESENTATIVE COUNCIL

CONSTITUTION 2025 Ed.

Preamble

We, the students of Savannah International Academy (SIA), to promote student representation, foster leadership, uphold academic integrity, encourage social responsibility, and ensure a constructive partnership with the school community, do hereby establish this Constitution for the Students' Representative Council (SRC).

1. Name & Purpose

1.1 Name

The name of this body shall be the Students' Representative Council (SRC) of Savannah International Academy (SIA).

1.2 Purpose

The SRC exists to represent the student body, facilitate dialogue between students and school leadership, advocate for student welfare, organise student-focused programs and events, and encourage leadership development among students of all ages.

2. Objectives

1. To represent student views to the school administration and external stakeholders.
2. To organize events and initiatives that support learning, community, and wellbeing.
3. To promote inclusive, respectful dialogue among students and staff.
4. To develop leadership, civic responsibility, and service opportunities.
5. To ensure transparent stewardship of SRC resources and decisions.

3. Membership

3.1 Eligibility

All currently enrolled students of Savannah International Academy are members of the SRC constituency and are eligible to vote in SRC elections, subject to grade-level or other reasonable restrictions defined in by-laws.

3.2 Full Membership

Full membership, with the right to run for prefect, is granted to students who meet the academic and conduct standards established by the school and SRC by-laws.

3.3 Associate & Ex-officio Members

Department advisors, school leadership liaisons, and select alumni may serve as ex-officio or advisory members without voting rights, as determined by the SRC and school leadership.

4. Elections

4.1 Election Period & Notice

Elections shall be held annually at a time determined by the SRC in consultation with school leadership. Notice of nominations, candidate information, and voting procedures shall be published at least two weeks prior to elections.

4.2 Nominations

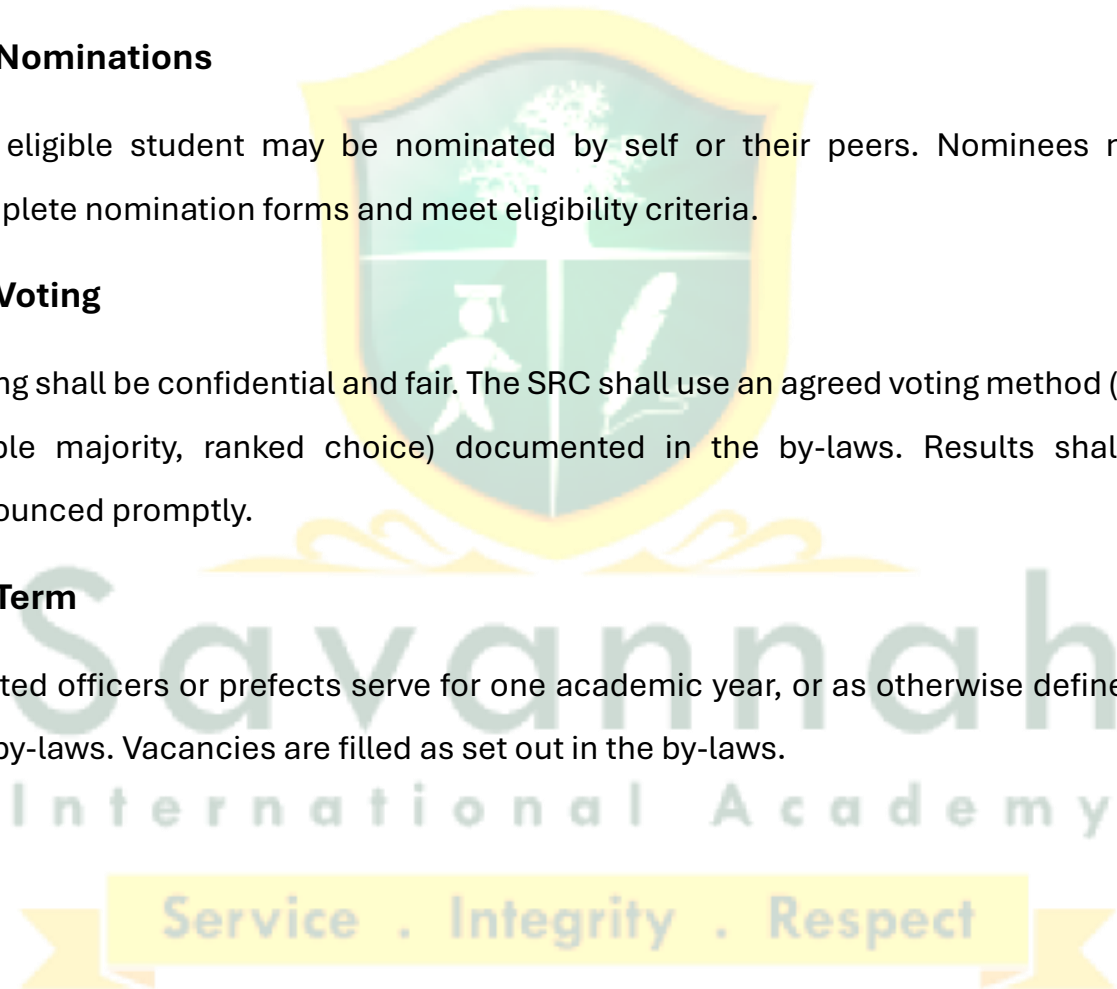
Any eligible student may be nominated by self or their peers. Nominees must complete nomination forms and meet eligibility criteria.

4.3 Voting

Voting shall be confidential and fair. The SRC shall use an agreed voting method (e.g., simple majority, ranked choice) documented in the by-laws. Results shall be announced promptly.

4.4 Term

Elected officers or prefects serve for one academic year, or as otherwise defined in the by-laws. Vacancies are filled as set out in the by-laws.



5. Prefects and Duties

The SRC shall elect/appoint the following prefects, with duties as described:

1. **President** — Presides over meetings, represents the SRC externally, and ensures implementation of SRC decisions.
2. **Vice President** — Supports the President and leads in their absence; coordinates committees.
3. **General Secretary** — Records minutes, manages correspondence, and maintains official documents.
4. **Treasurer** — Oversees finances, budgeting, and fundraising; provides financial reports to SRC and stakeholders.

6. Meetings

6.1 Regular Meetings

The SRC shall meet at least once every month during the school term. Meeting schedules shall be published in advance.

6.2 Special Meetings

Special meetings may be called by the President, a majority of prefects, or by petition of a specified number of class leaders.

6.3 Quorum & Voting

Quorum for SRC meetings is defined in the by-laws, commonly a majority of prefects or a set percentage of members. Decisions are passed by majority vote unless otherwise specified.

7. Committees

The SRC may establish standing and ad-hoc committees to carry out its work (e.g., Events, Welfare, Finance, Sustainability, Academics). Each committee shall have a chair and terms of reference. Committee membership should reflect diversity across year groups.

8. Finance & Assets

All funds raised or received by the SRC shall be managed transparently. The Treasurer shall keep accurate records and present financial statements at regular intervals. Use of funds must comply with school policy and SRC by-laws. An external review/audit may be requested by school leadership.

9. Code of Conduct

SRC members shall adhere to the school's code of conduct and demonstrate integrity, respect, and inclusivity. Conflicts of interest must be declared. Misconduct may result in disciplinary action, including suspension or removal from office following due process.

Service . Integrity . Respect

10. Amendment Procedure

Amendments to this Constitution may be proposed by the SRC, a committee, or a petition supported by a set number of students. Proposed amendments must be circulated to the student body and voted on according to the rules in the by-laws (e.g., two-thirds majority).

11. Dispute Resolution

Disputes involving SRC procedures, elections, or conduct should first be brought to the SRC's Dispute Committee. If unresolved, disputes may be escalated to the school administration for mediation, following established school policies.

12. Dissolution

If dissolution of the SRC is ever proposed, it must be done by a formal motion and follow the amendment procedure, with special safeguards to protect student interests and any remaining funds being allocated according to school policy.

13. Ratification

This Constitution becomes effective upon ratification by the student body and endorsement by the school administration. Ratification details (date and voting method) shall be recorded in the SRC records.

